

Attendance

Members of the Statutory Licensing Committee

Cllr Zee Russell (Chair)
Cllr Rashpal Kaur (Vice-Chair)
Cllr Greg Brackenridge
Cllr Gillian Wildman
Cllr Sally Green
Cllr Jane Francis
Cllr Jonathan Crofts

Employees

Greg Bickerdike	Licensing Manager
Emma Caddick	Service Manager, Environmental Health
Paul Dosanjh	Service Manager, Trading Standards and Licensing Act
Charlotte Rose	Team Leader, Environmental Health
Ronald Sempebwa	Solicitor
Dereck Francis	Democratic Services Officer
Jacob Stokes	Democratic Services Officer

Part 1 – items open to the press and public

Item No. *Title*

- 1 Apologies for absence**
Apologies were received from Councillors Bob Maddocks and Tersaim Singh.
- 2 Declarations of interest**
No declarations of interests were made.
- 3 Minutes of previous meeting**
Resolved:
That the minutes of the meeting of the Statutory Licensing Committee held on 22 November 2023 be confirmed as a true record and signed by the Chair.
- 4 Matters arising**
There were no matters arising from the minutes of the previous meeting.

5 **Review of Fees and Charges under the Licensing Act 2003 and the Gambling Act 2005 for the year 2024-2025**

Paul Dosanjh, Service Manager: Trading Standards & Licensing Act, presented a report outlining the fees and charges under the Licensing Act 2003 and the Gambling Act 2005 for the year 2024-2025.

The Service Manager reported that the fees and charges remained the same as last year, and the payment plans that were introduced to assist businesses that had been adversely affected by Covid-19, would continue.

The Vice-Chair, Councillor Rashpal Kaur moved the recommendations within the report and Councillor Gillian Wildman seconded the recommendations.

Resolved:

That Members of the Statutory Licensing Committee:

1. Noted the non-discretionary fees and charges set by statute in relation to the Licensing Act 2003 as set out in Appendix 1 to the report.
2. Approved the fees and charges as set out in Appendix 2 to the report in relation to the Gambling Act 2005 with effect from 1 April 2024 over which the Council had fee setting powers.
3. Noted other fees and charges for permits set by the Secretary of State in relation to the Gambling Act 2005 over which the Council had no local control.